

# Cedarburg Garden Club Wine & Harvest Festival Arts & Crafts Show Application

*All fees support the Cedarburg Garden Club, a non-profit organization.*

Artist Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Wisconsin Seller's Permit #: \_\_\_\_\_  
Vehicle Make, License # & State: \_\_\_\_\_  
Email: \_\_\_\_\_

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**MEDIA:** Please check only **ONE** medium in which you want your items juried. Please include 4 photos labeled with name and medium.

- Painting     Ceramics     Wood     Metal     Drawings     Fiber     Leather  
 Prints     Glass     Photography     Jewelry     Paper     Sculpture  
 Other (please describe) \_\_\_\_\_

**BOOTH & FEES:** Please select a preferred location. Space availability is on a first come basis. If your preference is not available, you will be given the next available space.

- City Hall Lawn - 10x10 (\$175)  
 Washington Ave - 10x10 (\$175)

**Booth Fee x Number of spaces** \_\_\_\_\_ = **Total booth fee** \_\_\_\_\_. Make check payable to Cedarburg Garden Club.

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Vendor agrees to comply with the rules and terms set forth in this contract or sent with acceptance form, in return for which, vendor will be allowed to participate in the 2021 Wine & Harvest Festival. **Vendor recognizes that the Cedarburg Garden Club reserves the ultimate decision and discretion on who shall and shall not participate in this and any future festivals.**

Cancellation by Vendor: In the event of cancellation, written notice of a vendor's decision not to participate must be received on or before acceptance notice is sent or the booth fee is non-refundable. Any Vendor who fails to give written notice of their decision to cancel prior to this time, or fails to show up for the festival, will owe the full booth fee, and will be required to pay full booth fee before being permitted into future festivals.

When you sign this Agreement, you and your organization acknowledges that they shall save, keep harmless and defend the City of Cedarburg, Festivals of Cedarburg, Inc., and the Cedarburg Garden Club and all of its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons and for loss and damage to any property (City or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this contract and acts or omissions of Festivals of Cedarburg, employees, agents or representatives.

I the undersigned certify that all work I will display in the 2021 Cedarburg Garden Club Wine & Harvest Festival Arts & Crafts Show is my own work. I agree to all rules and regulations of this show and festival and will remove my exhibit without recourse if found not to be in compliance.

\_\_\_\_\_  
Artist Signature:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Date:

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**EVENT INFO:** Wine & Harvest Festival, September 18-19, 2021 Saturday 10-6; Sunday 10-5

**ORGANIZATION:** CEDARBURG GARDEN CLUB  
P.O. Box 796  
Cedarburg, WI 53012  
Jane Hockerman Phone: 262-242-4103  
Email: [theunicornfactory@yahoo.com](mailto:theunicornfactory@yahoo.com)

**LOCATION OF ART FAIR:** Downtown Historic Cedarburg, Wisconsin. Closed Washington Avenue, City Hall Lawn or other designated areas with the festival footprint.

**ELIGIBILITY:** The arts and crafts show is open to all artisans 18 and over who exhibit work of original concept, design and execution and consistent with photos submitted for jurying. We pride ourselves on securing exhibitors who provide unique handcrafted and collectible items. **No kits, unfinished wood cut-outs, manufactured items or imports allowed.** All items exhibited at the fine arts and crafts fair **must be handcrafted.** No food or drink may be sold by exhibitors. All entries will be reviewed by jury committee to determine appropriateness and artistic merit.

**INSTALLATION & DISPLAY:** Artists are responsible for providing their own display materials, which must be free standing. Displays must fit into the 10x10 space without infringing on neighboring spaces. No stakes are allowed. One artist per space. Set up begins at 7:00 am on Saturday and Sunday and must be completed by 9 am. Most street booths will have to be torn down on Saturday night and set up again on Sunday morning. All vehicles must be moved immediately after unloading. There is no overnight security. **Complete set up information and rules will be sent to you upon your acceptance into the Festival.**

**SALES:** Artists retain all proceeds from sales and are responsible for collecting and reporting sales tax.

**REFUND POLICY:** Booth fees are not refundable after written acceptance has been sent.

**DEADLINES:** Application with photos and booth fees are due to Cedarburg Garden Club **May 1, 2021.** We will accept applications until all spaces are sold. **Notification of acceptance will be sent on or around May 30, 2021.**

## APPLICATION PROCEDURE:

- Complete and sign the form on the first page. Attach four photos of the booth set up and work that you will be exhibiting (no other products may be sold or displayed during the event). Be sure to label all photos with your name and the type of work that is shown.
- Enclose a check for the booth fee made payable to the **Cedarburg Garden Club.**
- Provide two (2) business size, self-addressed stamped envelopes. Be sure to include personal name and business name on the envelopes.
- Mail all information to:  
CEDARBURG GARDEN CLUB  
Wine & Harvest Festival Arts & Crafts Show  
P.O. Box 796  
Cedarburg, WI 53012  
Jane Hockerman Phone: 262-242-4103  
Email: [theunicornfactory@yahoo.com](mailto:theunicornfactory@yahoo.com)